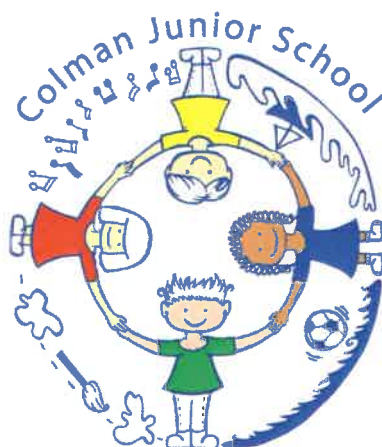


Mrs Julie Sandford  
Headteacher



South Park Avenue  
Norwich NR4 7AU

October 2017

Dear Parent/Carer

### Year 6 Residential Visit - Brancaster Millennium Activity Centre 8<sup>th</sup>-12<sup>th</sup> October 2018

#### The Trip

We are once again planning to take a group of year 6 children on a week long (five days, four nights) residential visit to Brancaster, North Norfolk. This has become an established part of the year 6 curriculum, where the themes of responsibility, teamwork and cooperation are strongly promoted. The children are encouraged to take up challenges and form stronger bonds with peers and staff early in the year which helps them to be better prepared for the demands of year 6 and beyond. The more pupils who take up this opportunity, the more effective their sense of unity and the greater their understanding is of expectations amongst the year group.

The centre offers a range of activities including sailing or kayaking, cycling, team building, a coastal safari and a boat trip to see the seals. Activities do vary from one year to the next and details of exactly what we will be doing will be made clearer in due course. The children are also encouraged to look at the environmental impact we have upon our surroundings and to consider what they can do to help to be more green.

Accommodation is in dormitories, most of which are en-suite, others have separate blocks for showers and toilets. Three meals a day will be provided, with special dietary requirements being catered for.

#### The Cost

The cost of the trip is £290.00 per pupil, (but could be less dependent upon numbers attending, if this is the case we will let you know). This covers insurance, transport, educational activities plus board and lodging. As this residential visit takes place during school time, the school is only allowed to ask for voluntary contributions from parents. No pupil will be excluded from the visit in the event of a contribution not being forthcoming, however, the school does not have funds to meet the costs, so it will only take place if voluntary contributions are received. If contributions are not received the trip will have to be cancelled. This arrangement is consistent with the Governors' policy statement on charging and legislation derived from the Education Reform Act 1988. Copies of these documents are available for inspection at the School. Payments can be made in five instalments: £40 deposit by Thursday 30<sup>th</sup> November, £60 by 2<sup>nd</sup> February, £60 by 27<sup>th</sup> April, £60 by 2<sup>nd</sup> July and £70 by 10<sup>th</sup> September. Parents may wish to use a savings card to save smaller regular amounts to meet the deadlines. Payments can also be made online via Pupil Asset Parent App. If you make payments online, please let the office know so we can allocate payments to the Brancaster Trip.

### To book a place

If you would like your child to take part in this visit, could you please complete the reply slip and return it to the school office by Thursday 30<sup>th</sup> November with a deposit of £40.00 (cheques made payable to Colman Junior School) to secure a place on a first-come first-secured basis. If your child is eligible for Pupil Premium then the initial deposit of £40 will be met by the school, please tick the box on the attached slip if this is the case, or if you have any queries please contact the School Office.

In the event that the trip is viable, the deposit and subsequent payments would be non-returnable. Parents should not request a place for their child if they are likely to change their mind. Payment of a deposit is seen as a commitment to a firm place on this residential visit.

### Support with Funding

If your household has a low income, (for example, you may be receiving benefits), you may be eligible for a grant which would cover most of the cost of the trip from Anguish's Educational Foundation. To enquire about this possibility, do ring them on 01603 621023 or email [info@norwichcharitabletrusts.org.uk](mailto:info@norwichcharitabletrusts.org.uk)

### Additional Information

Details of the centre can be found on [www.nationaltrust.org.uk/brancaster](http://www.nationaltrust.org.uk/brancaster) (You might also have a look at the Year 6 Blog on the Colman Junior website.)

If anyone requires further information we will be happy to answer any queries.

Yours faithfully



Mr S Furlong



Mr D Genders

# REPLY SLIP

To: School Office (by Thurs 30<sup>th</sup> November)  
Year 6 Residential Visit - 'BRANCASTER'

Please reserve a place for: Name..... Class.....

on the Brancaster residential trip from Monday 8<sup>th</sup> - Friday 12<sup>th</sup> October 2018

I enclose a booking fee of £40 which I understand will be **non-returnable** if the trip is viable and money has been paid to the Centre.

I enclose cash/cheque for £40

I wish to pay online and have added £40 to my child's account on Pupil Asset, please allocate to Brancaster Trip.

My child is eligible for Pupil Premium and therefore the initial deposit will be met by the school.

Please tick box if you are in receipt of Income Support/Job Seekers Allowance/Working Families' Tax Credit, would like your child to participate and therefore require a covering letter to support your application to local charities for financial assistance.

Signed..... (Parent/Carer) Date .....