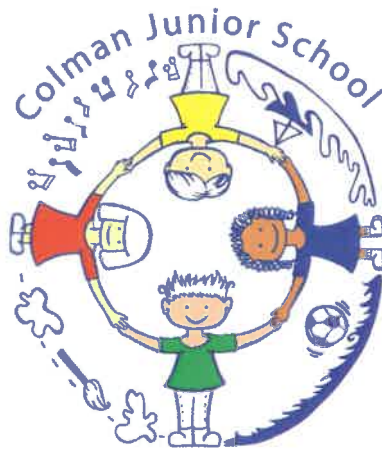


Mrs Julie Sandford  
Headteacher



South Park Avenue  
Norwich NR4 7AU

9<sup>th</sup> January 2019

Dear Parent/Carer

**Parent Information Meeting for Hilltop Residential and Kit List**

We are writing to let you know that a Parent/Carer information meeting regarding the upcoming Hilltop residential trip has been schedule for Tuesday 29<sup>th</sup> January 2019 at 3.30pm, which will be held in 4SH classroom.

If you would like to attend this meeting then please just come along on this date. Also, please find attached the Hilltop kit list. Should you have any queries in the meantime please contact the School Office.

Yours faithfully

Ms S. J. Hughes

Ms Hughes

A handwritten signature in black ink, appearing to read 'Ms Brais', with a stylized flourish at the end.

Ms Brais

Enc



# HILLTOP KIT LIST

***Pupils do not need new or expensive clothes.***

***Valuables should NOT be brought to Hilltop.***

## Packed Lunch

The first meal provided by Hilltop will be the evening meal. If arrival at Hilltop is before lunchtime, your child will need to bring a packed lunch – Please send the packed lunch in a disposable bag or box ( No Nuts to be bought on site)

## Bedding

Your child will need to bring a sleeping bag OR a duvet with duvet cover and a bottom sheet. Pillows and pillowcases will be provided by Hilltop.

## Personal Kit

Waterproof jacket and trousers

Outdoor shoes/boots/trainers (2 pairs)

Wellingtons (optional)

Indoor shoes or slippers (not slipper socks)

Sets of old clothes (warm for winter)

Hat & gloves

Shorts (May to September)

Long trousers (at least 1 pair) for certain activities

Long sleeved top for our Air Jump Activity

Personal wash items, towel & toiletries bag

Indoor clothes for meals and evenings

Torch and spare batteries

Hair bands if needed & Watch - not expensive

Re-usable Water Bottle

## Swimming kit

All groups please bring swimming kit even if it is not programmed on your timetable as in very poor weather a nearby local indoor pool maybe a substitute for an outdoor activity

## Important Items

A bin bag for wet or dirty clothes from last activity on departure day – Clearly labelled with the child's name on it.

Insect repellent (April to October)

Sun cream (April to September)

Sun hat (April to September)

Hilltop Tuck shop pocket money (We recommend no more than £10 ideally in change)

No Mobile Phones, Game consoles, iPods, or other electronic gadgetry - Hilltop does not take responsibility for articles lost or left in rooms.

## Lost Property

We will hold lost property for two weeks after the course. Please ensure all items are named to help 'repatriation'.

## Incoming Mail to Children and Group Leaders

HILLTOP E-TELEGRAM \*\* we advise you to follow your school / group policy on mail\*\*

Try our Hilltop e-telegram, it's the easiest and most fun way to let someone know you're thinking of them! Visit:

**[www.hilltopoutdoorcentre.co.uk/e-telegram](http://www.hilltopoutdoorcentre.co.uk/e-telegram) Passcode: ht95432b**

If you would prefer the more traditional method of sending a letter, then please use the address below:

Hilltop Outdoor Centre, Old Wood, Sheringham, Norfolk NR26 8TS.

**Please ensure you write the following on the back of the envelope or subject field:**

1) School / Group Name

2) Child's Name

3) Date they are staying at Hilltop

This is important to help us with mail distribution.