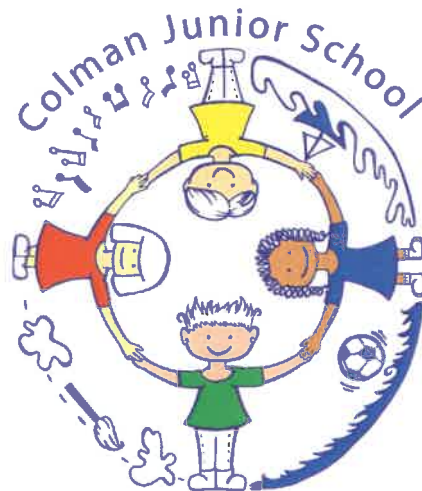


Mrs Julie Sandford
Headteacher



South Park Avenue
Norwich NR4 7AU

19th July 2019

Dear Parent/Carer

Year 4 Residential Trip 26th February to Friday 28th February 2020

The Trip

Following successful visits by Year 4 over previous years we are looking forward to taking a group of Year 4 to Hilltop, North Norfolk for three days and two nights. This will be a fantastic opportunity for children to take up challenges and form strong bonds with peers and staff. The themes of responsibility, team work and cooperation will be strongly promoted and we hope that as many pupils as possible will take part.

The centre offers a range of activities including rope courses, zip wires, bush craft, archery, cycling and many more. Activities do vary and details of exactly what we will be doing will be made clear nearer the time. More information on activities can be found on the Hilltop website www.hilltopoutdoorcentre.co.uk

Accommodation is in separate male and female dormitories with separate blocks for showers and toilets. Meals will be provided, with special dietary requirements catered for.

The Cost

The cost of the trip is £190. This covers transport, educational activities, board, lodging and insurance. Payments can be made in five instalments: £45 deposit by Friday 6th September, £45 by Monday 14th October, £50 by Thursday 21st November and £50 by Monday 16th December. Payments can be made via cash/cheque (cheques made payable to Colman Junior School) or online using ParentPay.

Pupil Premium

For those children eligible for pupil premium funding the £45 deposit will be paid by the school. Parents will then need to pay the subsequent instalments or apply for support with funding (see over).

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Support with Funding

"If your household has a low income, (for example, you may be receiving benefits), you may be eligible for a grant which could cover most of the cost of the trip from Anguish's Educational Foundation. To enquire about this possibility, please ring them on 01603 621023 or e-mail info@norwichcharitabletrusts.org.uk.

The current 'gross household income' for being able to apply for the Foundation is £700 per week or £36,400 (per annum). Anguish's area of benefit is for families living within the City of Norwich and the parishes of Costessey, Hellesdon, Catton, Sprowston, Thorpe St Andrew and Corpusty. The Trustees can only accept an application for assistance with educational trips that are £400 or under".

Parents will need to make an application direct and we recommend that this is done as soon as possible in order to secure financial assistance.

We will be more than happy to discuss the trip if you require further information. A meeting for parents will be arranged closer to the date and further information will follow.

Yours faithfully

Ms S. J. Hughes

Mrs Henery

Miss Johnson

Ms Hughes
Year 4 Teachers

Mrs Henery

Miss Johnson

Mr Stehr

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**To: School Office please return by Friday 6th September
Year 4 Residential Visit to Hilltop**

I wish for my child to attend the Year 4 Residential Trip to Hilltop, please reserve a place for the Hilltop residential trip from 26th February to 28th February 2020.

Name of Child

Class

Please tick all that apply:

- I enclose the deposit of £45 cash/cheque which I understand to be non-refundable.
- I have already uploaded £45 on my child's ParentPay account.
- My child is eligible for pupil premium funding. I understand that the deposit of £45 will be paid by the school and I will make arrangements for the remaining instalments to be paid.

Signed..... Parent/Carer

Date